

**ACTION TRACK FOR PUBLIC MEETING OF BOARD OF DIRECTORS
24 JUNE 2014**

| Agenda item no | Title of item | Agreed action | Lead officer | Deadline for completion | Date completed |
|-----------------------|---|---|------------------------------|--------------------------------|-----------------------|
| 8.1 | Performance report | Update on improvement work going on in A&E | Mrs S Watson | 29/7/2014 | |
| 8.1 | Performance report | Report on mandatory training | Mr C Harrison | 29/7/2014 | |
| 8.1 | Performance report | Report on sickness absence | Mr C Harrison | 29/7/2014 | |
| 8.2 | Complaints report end of year | Meet with managing directors to discuss complaints handling | Mrs R Holt Mrs S Watson | TBC | |
| 8.3 | Annual patient experience feedback report | Report on national inpatient survey | Mrs R Holt | TBC | |
| 8.4 | Emergency preparedness annual report | Check red rated action completed within timescale | Mrs S Watson | 29/7/2014 | |
| 9.1 | Financial position for end of May 2014 | Accountability for medical pay | Ms D Jenkins Prof. T Hart | 29/7/2014 | |
| 10.1 | Quarter four mortality report | Evidence around link between palliative care and rate at The Friary | Mr T Roberts | TBC | |