


SUMMARY REPORT		South Tees Hospitals  <small>NHS Foundation Trust</small>
Board of Directors		Date of meeting: 31 st of May 2016
Subject	Revised committee structure	
Prepared by	Ruth James, Director of Quality and Risk	
Approved by		
Presented by	Ruth James, Director of Quality and Risk	
Name of meeting considered/approved by	QAC have reviewed the TOR for QAC and the Risk Committee	

Purpose: To seek approval for the revised committee structure and the terms of reference of the Board's sub committees.	Decision	
	Approval	●
	Information	
	Assurance	

Executive Summary

The Board committee structure and Trust performance management framework has been reviewed and revised to strengthen the assurance provided to the Board and to ensure clear escalation processes from ward to Board.








In addition to the existing Quality Assurance Committee, Finance and Investment Committee and Remuneration Committee the Board have agreed the establishment of a Risk Committee and a Workforce Committee.

The terms of reference for Quality Assurance Committee (QAC) have been revised and reflect those in best practice guidance (*The foundations of good governance; a compendium of best practice, Foundation Trust Network 2013.*). QAC will move to quarterly frequency.

QAC's sub groups have also been updated to include only those groups which have a critical overarching assurance role. The terms of reference for each of these will be reviewed by the chairs. Other groups which are established to drive improvement in specific areas are designated as working groups and are commissioned by, and report to, the sub groups of QAC

The Patient Experience Sub Group previously reported to QAC, it is proposed that this group is suspended and a patient experience project group will be established to implement trust-wide mechanisms to capture and utilise real-time patient feedback. This will be used to drive quality improvement and to support and inform the transformation programme. The project group will also recommend an approach for on-going monitoring and assurance relating to patient experience.

The attachments below show the strategic management framework, the revised Board Committee Structure and the terms of reference for the Board's sub committees. Operational management board is not a formal subcommittee, it's terms of reference are also attached for information.

 STH Strategic Mgt Assurance Framework	 QAC TOR May 2016.doc	 Risk Committee TOR May 2016.doc	 ToR Workforce Committee May 2016.doc	 FIC TOR May 2016.doc	 ToR Remuneration Committee June 2016	 OMB TOR May 2016.doc
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Next Steps

Subject to Board approval the new Committee Structure will come into effect from September 2016.