SOUTH TEES HOSPITALS CHARITY AND ASSOCIATED FUNDS ANNUAL
REPORT 1 April 2014 - 31 March 2015

Registered charity number 1056061

Principal office:

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1. Message from the chair of the trustees

I never fail to be humbled by the people who support us. Behind every one of them are personal stories - some of which make us laugh, cry or are just truly inspirational – and the difference our supporters have made to the patients and staff of South Tees Hospitals NHS Foundation Trust is, actually, priceless.

That’s what the role of the charity is about. It isn’t to replace NHS funding but to provide those extras that will make a difference - whether that’s through state-of-the-art medical equipment or simply improving the patient environment.

In this report, you will see some of the progress we’ve made in the trust thanks to charitable donations and we are determined that this ground-breaking work and care continues to ensure our reputation as a centre of medical excellence also grows.

Often these advancements are only made possible by the use of charitable funds and, for this we are indebted to the incredible support we receive from our local communities that enables us to go above and beyond.

Patients, their friends and relatives, staff and members of the public come together in so many different ways to raise funds for the charity and while only a small selection are covered here, we would love to include everyone!

I would also like to acknowledge the dedication of our volunteers who give their services freely to benefit others. Through the charities support we are – and will continue to - develop volunteering and now have therapeutic care volunteers in all areas across the trust to support patients at their bedside.

Following the redesign of the trust’s holistic services and the refurbishment of the Trinity Holistic Centre at The James Cook University Hospital, the service has gone from strength to strength, seeing three times as many patients and family members with a cancer diagnosis.

This service - funded entirely by charitable donations - now forms an incredibly important part of peoples' cancer care and has been extended to other clinical environments with the introduction of bedside massage, which means even more people with cancer and other long-term conditions benefit.

In this report you will see some moving images produced from the centre’s photography project done in collaboration with Prostate Cancer UK. These not only tell very personal stories of patients’ cancer journeys but represent a collaborative approach to patient care, driven by the needs of patients.

It has been a challenging financial year for the charity with income down on previous year, primarily due to a reduction in legacy income. However the charities team has worked tirelessly throughout 2014/2015 to promote the Friarage Hospital MRI Scanner Appeal, and in November with the generosity
of the general public of North Yorkshire and the commitment of the Friends of the Friarage, we are getting even closer to our £2m target.

I'm sure in the next year you will see a lot more of the charity as it continues to grow in profile and would love to see you in the new charity hub when it is established.

Support to us can be offered in so many ways so why not call in and meet the team and find out more about what we do.

Deborah Jenkins
Chair of the Trustees
2. Aims and objectives

Our mission is to enhance the care, treatment and environment of patients. Through charitable giving, the management of charitable funds and other activities of the charity seek to:

- keep the services of the trust at the forefront, delivering the best possible care by purchasing state-of-the-art equipment
- create the best possible environments for patients and staff
- enhance our staff’s training to keep teams at the leading-edge of medical advances
- grow levels of charitable giving to ensure that the work can continue by supporting staff and patients in their fundraising activities.

The trustees believe that activities which contribute to the above mission have clear public benefit and their decisions in relation to the funds of the charity are clearly above and beyond core NHS or statutory activities.

3. Review of the year - looking back over 2014/2015

It was a year of many firsts for the trust – good news stories which we shared widely including that of Bridie Hope, who became the first patient in the country to have a revolutionary middle ear implant that means she can hear ‘normally’ after decades of hearing only frustrating, muffled sounds.

A major accomplishment was also fulfilling one of our key charity priorities – the purchase and installation of a da Vinci robot – which meant patients’ could, for the first time, have leading-edge robotic surgery on Teesside.

All across the trust, equipment was purchased and environments enhanced to increase the comfort of patients, visitors and staff - all made possible by the use of funds donated by friends, family, staff and the wider local community.

Our core mission is to enhance the care and treatment of patients accessing our services at any one of our community sites or two acute hospitals. It remained a challenging year, with general donations down, compounded by a reduction in legacy income from £499,000 to £107,000.

It is also the last year of the three-year fundraising strategy, which will be revisited in 2015, but the charity will build on the investment made in the team to:

- Increase the profile of the charity within and outside of the NHS
- Ensure funds are spent on delivering patient benefit
- Maintain the highest standards of governance, management and professionalism
Over the past year the charity has continued to invest in a number of key areas which we’d like to share with you.

Staff development and recognition – Star awards

Each day our 9,000 staff – whether working in our hospitals or local communities, clinical or support services – do amazing things to support our patients and services.

So it’s only fitting we recognise, reward and celebrate the people who have really demonstrated excellence in what they do through the trust’s Star Awards which we’re proud to support.

In the latest event, two new awards were introduced and awarded by the charity in recognition of the huge impact our volunteers and fundraisers have on the quality of care provided at the trust.

Given the strength of the ‘fundraiser of the year’ category we could not pick an outright winner so went for two - Leanne and Graham Nellis from Maisie’s Hope and Mark Stewart and Brian Jones.

Leanne and Graham are a truly inspirational couple who turned their own personal and tragic circumstances – the death of their four-day-old baby daughter Maisie – into pure goodness to help other babies today and in the future.

Since 2012, they have raised over £30,000 for the neonatal unit at The James Cook University Hospital and, with friends and family, have organised every fundraising event you can think of, inspiring their community and even people they've never met to support them.

The motivational drive behind Mark and Brian is similar. After being diagnosed with cancer, Mark set a target of raising £40,000 towards redeveloping the haematology day unit at The James Cook University and along with his best friend, Brian, set about organising 'purple walks' which in turn has inspired many more people to support their cause.

The second award ‘volunteer of the year’ went to the therapeutic care volunteer programme which has made a massive different to patients on the wards just by having people to spend time with them.

Respectful, committed, caring, compassionate, inspirational – were just some of the words used to describe this team of volunteers.

Volunteer achievements

Debi McKeown, nursing sister in therapeutic care at the trust, was awarded NHS 'innovator of the year' in the North East Leadership Academy Awards which celebrate the impact staff, working at all levels, can have on patient care and experience.

South Tees Hospitals Charity and Associated Funds
The judges said of Debi, who leads the therapeutic care volunteer programme:

"Debi has a strong vision of care and has led and built a project to award-winning standards. Working tirelessly to secure funding, increasing levels of staff training and involving and motivating volunteers, it is clear that she has the energy, commitment and passion for what she does. Debi understands that safety, interaction and personalisation are vital components in therapeutic care especially when working with vulnerable patients."

Developing and strengthening the services of the Trinity Holistic Centre

The Trinity Holistic Centre at James Cook has played a key role in supporting patients – and staff - wellbeing with the introduction of a range of holistic therapy sessions as well as a focus for a range of activities such as a weekly singing group, walking and running groups, and yoga sessions.

Traditionally the centre always catered for people under the care of specialist cancer consultants - now any patient under the care of a consultant at the trust can use the centre.

In year a team of hard-working field sales representatives voluntarily mucked in and got their hands dirty by helping to build a flower and vegetable garden in the centre's grounds.

Complementing and redeveloping parts of the existing enclosed garden area at the rear of the building, the area has improved facilities for all patients, carers and staff providing a more functional and therapeutic space and environment.

The vegetable garden is the first part of an overall gardening project, which is being funded initially by National Lottery operator Camelot with further contributions being sought from other charity organisations and individuals.

A number of targeted projects are currently being planned including one by Macmillan specifically for patients who are living with and beyond cancer. A ten-strong team of Camelot employees helped build flower and vegetable beds, assisted by Stephen Bell, health and safety adviser at the trust, Gary Taylor, a joiner from Carillion and one of the centre’s volunteers, Ray Wheatley, who developed initial ideas and planned the project with Stephen.

Thanks to funding from the Extra Life programme the centre has also been kitted out with a kitchen where, in the forthcoming year, it will run a range of healthy eating and cooking sessions.

The centre also ran a very successful pilot photography project for men diagnosed with prostate cancer with an aim of providing greater emotional
support to men living with — and beyond — a prostate cancer diagnosis and giving them the opportunity to learn and develop new photography skills.

The small-group programme - funded by Prostate Cancer UK — was delivered by a local photographer and qualified counsellor with the work of the four men being exhibited.

Each image included very poignant and personal viewpoints of their illnesses and it is hoped to take the exhibition into the community to help tackle the taboo surrounding this part of men’s health and encourage more to recognise the early signs and seek help.

In terms of joint working, the centre has also formed a partnership project with the Mike Findley MND fund to extend its services to anyone suffering from the progressive neurological condition.

There has not been a lot of national research into the benefits of complementary therapies for MND patients and a report will be shared at the end of the project with the MND Association.

We thank everyone who has supported the holistic team including a number of local companies including Sainsbury’s, Darlington Building Society and Tesco.

**New equipment to further enhance patient care**

The generosity of our supporters never ceases to astound us and this year has helped us to purchase a range of new equipment which is already being put to good use and enhancing the care we provide to patients.

By far, the charity’s biggest contribution — £228,215 - was towards a Da Vinci robot with prostate cancer patients being the first on Teesside to benefit from this leading edge robotic surgery in November.

The robot has revolutionised surgical treatment by making it possible for surgeons to perform minimally-invasive surgery with greater precision and control than ever before which has significant benefits for patients.

It uses tiny instruments, controlled remotely by the surgeon sitting at a console. The surgeon has the benefits of 3D vision and hand and foot controls to control the micromanipulators, which have a greater range of movement than the human hand.

It is hoped that the hi-tech procedure will dramatically improve outcomes and cure rates for men with the disease, while reducing the side effects and complications of surgery and the length of time patients have to stay in hospital.
The robot is now being used in thoracic surgery and colorectal surgery and will, over time, also treat bladder cancer, kidney cancer, gynaecological disease and head and neck disease.

This complements our specialist cancer centre portfolio as we can now offer state-of-the-art surgical oncological treatment as well as state-of-the-art radiotherapy and was made possible through commissioners' support and the use of the trust's charitable funds.

"When I went to see Mr Dunning he offered me the robotic surgery and I was not bothered about being the first to try it. When I woke up I could breathe better straight away. In fact I have not felt this well for at least five years." - Michael Jackson, the first person in the UK to have a robotic diaphragm plication, an operation to repair a paralysed diaphragm at The James Cook University Hospital.

**UK first for Catalyst technology**

The radiotherapy department was the first in the country to use Catalyst technology to improve further the accuracy of radiotherapy delivered to breast cancer patients.

Patient movement can sometimes occur during treatment affecting the precision of radiotherapy delivered. This innovative system is used for positioning and monitoring movement of patients before and during radiotherapy, to provide a new level of treatment quality and safety.

Catalyst works by 'projecting' green and red light directly onto the patient to generate a 3D surface map of the area to be treated, giving immediate and real-time feedback on the patient's position and highlighting if adjustments need to be made.

It is currently the only system of its type in the UK, meaning that patients across the Tees Valley are receiving one of the most cutting-edge treatments available – a level of service currently only available to breast cancer patients receiving radiotherapy at the trust.

Donations totalling £104,000 enabled the unit to buy the software and one of the first patients to benefit from it was Fiona Foster, part of the farming community in Rosedale, North Yorkshire, who underwent 15 days of consecutive radiotherapy treatment for breast cancer.

"The team explained they had this new system and asked me if I was okay with them using it – I was one of their first guinea pigs, if you like, but I was fine with that. I was lucky the way my cancer was picked up – I was randomly chosen to be part of a mammography screening trial in the under 50s and actually the night before my test was checking myself and thought I don't like the feel of that.

South Tees Hospitals Charity and Associated Funds
“I recently completed my course of treatment and feel absolutely fine – much better than I thought I would – and the support of my husband and family has been fantastic.”

Ultrasound boost for birthmark clinic

“The treatment carried out has been life-changing for Jack – we can’t thank Mr Muir and his team enough...”

These are the words of Amy Thornton whose son Jack received bleomycin treatment to a birthmark on his face which had significantly swelled in size.

Jack, who was born with a lymphatic malformation of his face, received four injections under the care of plastic surgeon Tobian Muir and his team and now shows a significant improvement on his face.

He was left with a small area of the birthmark that can be further improved with the greater definition view of a new £21,000 ultrasound machine paid for by The James Cook University Hospital Voluntary Services.

Amy said; “Jack’s condition worsened when he was about 18 months old. At that point we were told that disfiguring facial surgery was our best option. The risks associated with the surgery option were frightening and we really felt that there was no one out there who truly understood Jack’s condition, until we met with Mr Muir at the birthmark clinic.

“His knowledge and manner reassured us fully and the treatment he carried out has been life-changing for Jack, as well as us.”

Jack’s dad Anthony added: “We could not be happier with the success Mr Muir and his team have had with Jack. From walking through the door of the hospital, the staff have all been fantastic, making us feel they really cared.

“When we first looked at all of our options we were unaware that bleomycin treatment was available or even a consideration for Jack’s condition. Through pure luck, via a family member, Mr Muir and his team were recommended to us and for that we are forever thankful.

“We only hope that we can help make more people aware of what the treatment can do and how successful it has been for us. We are very excited to hear about the new scanner that the team at James Cook have recently acquired. Although the results we have had to date have been better than we ever imagined, we are feeling really positive that the new machine could help reduce Jack’s condition further.”

Other areas where new equipment has made an impact include:

- Cardiothoracic monitoring equipment - £7,049
- Low-bed for the elderly at the Friary Community Hospital - £7,355
- Baby transporter – £5,429

South Tees Hospitals Charity and Associated Funds
• Patient hoist for the Lambert Memorial Community Hospital - £5,775

Friarage MRI scanner appeal

In partnership with the Friends of the Friarage – who have pledged an incredible £500,000 towards the appeal – this campaign will help ensure the hospital remains at the forefront of patient care for the local population.

MRI scanners are increasingly used to diagnose a wide range of health conditions and the trust carries out over 17,000 scans every year – 4,000 of which are for patients living in the Hambleton and Richmondshire area.

However, as the Friarage does not have an MRI scanner, North Yorkshire patients currently travel to Middlesbrough or Darlington for these important imaging tests. Reaching our goal will, ultimately, provide care closer to home, reducing travelling times and waiting times for patients.

So how have we got this far? The backing of the Friends has been tremendous – for example Friends chairman Dr Upendra Somasundram enlisted the support of local MP William Hague to be a guest speaker at a gala dinner which raised £20,000 towards the total.

Then there’s the vast array of fundraising events that have happened in the community. From clock exhibitions and classic car shows, bowling marathons in Thirsk, pantomime proceeds in Northallerton or friends getting together to form rainbow at Castle Howard – your enthusiasm has been overwhelming.

Patients celebrated birthdays by asking for donations instead of presents, staff held coffee mornings (one healthcare assistant even had her head shaved), Northallerton’s mayor selected us as his chosen charity and the town’s Marks and Spencer store picked us as their charity partner of the year.

We even had an MRI pie after North Yorkshire butcher Andrew Trueman came up with the mouth-watering creation of a pork, plum and Wensleydale savoury treat to raise funds for the appeal.

We hope to build on all that passion to push the appeal even further and hit the £2million target but to each and every one of you who has supported us so far – thank you.

Charity highlights of the year

£50,000 transformation: A £50,000 donation from Richard and Tracy Clarke - through their registered charity Abbie’s love - will help to transform the children’s day unit at The James Cook University Hospital.

Since the tragic loss of their only child Abbie, they’ve raised over £300,000 for epilepsy research and supporting children with the condition, contributing towards research, specialist beds and hi-tech equipment.
As most people will know, we help children and young people with epilepsy usually on a one-to-one basis but being involved in this will mean we will be benefiting not only children with epilepsy but every child in the area who will use the children’s day unit. It’s a great project to be part of” – Richard Clarke

Walk for wards: Walkers and cyclists came together to take part in the second purple walk and ‘walk for wards’ programme at Preston Park, organised by the charity team, Brian Jones and Mark Stewart. We were even joined on the day by the RAF Falcons who ‘dropped’ in.

From the heart: A diagnosis of primary ciliary dyskinesia (PCD) - a rare genetic disorder – has meant Darryl Mather has spent a lot of his time on the children’s ward. His ‘gift’ to staff was setting himself a £3,000 fundraising target as a thank you for all the care he has received over the last decade.

“Since I was diagnosed I have been going in and out of hospital for regular treatment - I go to James Cook every three months for two weeks at a time. I am also on medication 365 days a year. This was my way of saying thank you for looking after me.”

Flying high: Pippa Grout from the surgical admissions unit took a 10,000 feet plunge in memory of her brother David Kristopher to raise money for the intensive care unit at James Cook.

Fat Lads on Bikes: What started with a bike ride to raise money for ward 14 has escalated into a major fundraising drive with a number of successful events held including ‘Phoenix Nights’

“Hearing the devastating news that someone you love dearly has the dreaded ‘C’, your life changes immediately. Sometimes the change is sadly for the worst and for some, thankfully, the better.

The work the amazing individuals undertake on ward 14 each day for not only the patients in their care, but for the families affected by this horrific illness, must be recognised. Without them, my auntie Linda, along with many others who have been in receipt of such care, would not be with us today.” – Nell Bullock (who created Fat Lads on Bikes)

Tractor trundle: Tractor drivers were invited to get into gear and join a spring convoy for the regional spinal injuries unit.

“Having spent so much time in the spinal injuries unit following my accident, I just want to help them raise funds towards a garden for the benefit of the patients” - event organiser John McLeod who was left paraplegic after an accident.
Legacies

As well as the hundreds of people who raised money for us over the last year, we have also received a number of legacies totalling £106,528.

Our staff are always very touched and grateful when patients and relatives remember the care they gave in this way, and here are just some of the other legacies that we have also received in the last year:

- Trinity Holistic Centre £5,000
- Friarage MRI scanner appeal £28,000
- Cardio wards and equipment £7,000
- Spinal injuries unit £40,000
- South Tees Hospitals £1,000
- Friarage Hospital £1,000

If you’re making or updating your will and would like to leave a legacy to the charity, then check out the fundraising pages of the trust’s website – www.southtees.nhs.uk – or contact our charity team on 01642 835783.

The charities that support us

It’s not only individuals who so generously support the charity, but many other local charities also make donations to us so that we can improve the experiences of patients and staff in our hospitals and community services.

We are grateful to the following charities for the support that they have given over the last year:

- **The Friends of the Friarage** – donated £10,000 to purchase a balance machine for physiotherapy.
- **South Cleveland Heart Fund** – launched an appeal last year to raise £1,000,000 to fund a major upgrade of the MRI scanners at JCUH to enable cardio research to be undertaken. They have also donated £4,179 to purchase CICU monitors and £2,078 for two patient hoists.
- **The James Cook University Hospital Voluntary Services** – Donated £21,440 for an ultrasound machine to perform sclerotherapy on patients who have birthmarks.
- **Macmillan Cancer Research** – funded an Education programme at Teesside University.
- **Friends of Richmond Friary** - donated £10,695 for specialised mattresses and £7,862 for a bladder scanner and £7,355 for a low bed for the elderly.

This year has laid the foundations for a well-resourced and focused charity delivering on its three year fundraising strategy.

In 2015/2016, the charity's main aim will be to build on these advancements and continue to support initiatives and developments that improve patient care for the population served by the trust through a new three-year programme of work.

We will further invest in our team structure to ensure we can capitalise on opportunities and develop sustainable income streams for the trust, with emphasis on the building of the general fund that can support any area of the trust's work. Over the next year the team will:

- Build on the successful appeal launch of the MRI scanner for the Friarage Hospital with a view to deliver the £2m target by 2015/2016.

- Work with local supporters to develop and implement a fundraising strategy supporting the Trinity Holistic Centre at The James Cook University Hospital.

- Continue to provide better support for our many fund-holders in developing effective plans for the use of their charitable resource.

- Celebrate, showcase and thank the many individual charitable organisations, fundraisers and volunteers who support the trust's services each year.

- Identify new opportunities to raise money and support for the trust's many hospital and community services which care for local people.

- Further consolidate our 325 funds to ensure more effective use and management of these resources.

- Support the ophthalmic scanner appeal.

- Supporting the further development of volunteering across the entire trust – ensuring that volunteers are supported and the roles they undertake are meaningful and have an impact.

- Develop a charity hub at The James Cook University Hospital to better publicise initiatives and enable us to celebrate and recognise donations appropriately.

With our dedicated team we will continue to do our utmost to enhance the treatments of patients within the trust and support those wishing to donate to us.
5. Structure, governance and management

The South Tees Hospitals Charity was established by trust deed and is registered with the Charity Commission (charity number 1056061).

As a body we are a member of the Association of NHS Charities.

All trust funds are registered with the Charity Commission under the umbrella registration of South Tees Hospitals Charity.

The charity’s funds were established using the model declaration of trust and all funds held as at the date of registration were either a part of this unrestricted fund or registered as separate restricted funds under the main charity.

Each fund had been assigned to one of eight special purpose charities under the main charity umbrella but during the financial year work was undertaken with the Charity Commission to consolidate all funds under the South Tees Hospitals Charity and Associated Funds with its charitable activities stated as:

South Tees Hospitals Charity raises funds to enhance the services that South Tees Hospitals NHS Foundation Trust provides. The charity supports the provision of general healthcare and staff welfare, the improvement of specialist clinical and clinical support services and the advancement of clinical knowledge. The role of the charity is not to fund patient care but to improve it.

The corporate trustee fulfils its legal duty by ensuring that funds are used in accordance with the objectives of each fund, and in designating funds the trustee respects the wishes of the donor.

At the end of March 2015 there were 325 funds. Each has a designated fund manager with specialist knowledge of the area to which the fund relates. They are generally clinical directors, managers, clinical consultants, and heads of departments or ward sisters.

Charitable receipts are recorded in accordance with donors’ wishes to registered funds and expenditure is made in accordance with the objectives of each designated trust fund, within the limits set by the trust’s standing orders, standing financial instructions and scheme of delegation.

The accounting records and day-to-day administration of the funds are dealt with by the charities office, which is managed by the Head of fundraising and volunteering within the trust’s chief executive’s department.

It is the responsibility of the corporate trustees to ensure that the legal and accounting requirements of the Charities Act 2011 and directives from the Charity Commission are adhered to and that surplus funds are invested in a manner suitable for the maximisation of income and to safeguard the capital sums therein.

South Tees Hospitals Charity and Associated Funds
The trustees of the charity are voting members of the Board of Directors of South Tees Hospitals NHS Foundation Trust, being the corporate trustee of the charity. The trustees meet at least five times a year to consider a range of strategic issues in relation to the management of the charity.

Appointments to the board are in accordance with the trust’s constitution and terms of authorisation. Non-executive directors are appointed by the trust’s Council of Governors and executive directors are appointed by the trust and their appointment is approved by the Council of Governors. Induction and training of trustees is in accordance with the policies and procedures of the trust.

Trustees

Deborah Jenkins, MBE, trust chairman and chairman of the trustees
Deborah joined the trust in 2008 and was subsequently appointed as chairman of the foundation trust on its authorisation in 2008. She is also the chief executive of The Derwent Initiative, a national charity that promotes inter-agency response to sexual offending, and chair of the Barnard Castle Vision Partnership.

Professor Tricia Hart, chief executive
Tricia joined the trust as director of nursing in 2005 having previously worked at South West Peninsula Strategic Health Authority as director of quality and professional development. She was appointed as Chief Executive in January 2013.

David Kirby, deputy chairman
David joined the trust as a non-executive director in 2005 and is a chartered public finance accountant.

Caroline Parnell - director of communication and engagement
A former journalist, Caroline joined the trust in 2012 as company secretary/executive assistant to the CEO after spending 16 years working in local government and mental health trusts in the North East. She has led the merger of two NHS organisations and advised on two bids for NHS Foundation Trust status, as well as winning more than a dozen national awards for strategic communication and marketing, including NHS Communicator of the Year. She took up her current post in September 2014.

Ruth James – director of quality assurance
Ruth was appointed as the trust’s director of quality in January 2015 having previously had the role of deputy director of quality assurance in the organisation.
Prof. Robert Wilson, medical director / deputy chief executive officer
Rob joined the trust in 1988 and was appointed as a consultant surgeon in 1990. He has been in his current post since 2010, and is a founder member of the national charity, Against Bowel Cancer. (Retired 31 March 2015)

Councillor Brenda Thompson, non-executive director
Brenda joined the trust as a non-executive director in 2008. She has been a member of Middlesbrough Borough Council for a number of years with a special interest in health and well-being.

Amanda Hullick – non-executive director
Amanda was appointed as a non-executive director with the trust in September 2014 after an international career in human resources and organisational development. She has worked at a senior level in a number of major private companies including Shell, ICI and Rolls Royce. In the public sector Amanda worked for British Rail and was instrumental in the work carried out to privatisate the national railway service. An Australian by birth, Amanda is married with two children and lives in York.

Christopher Newton, director of finance and performance
Chris joined the trust in January 2012 having previously been chief finance officer with NG Bailey, one of the UK’s leading providers of building services for the public and private sector.

Maxime Hewitt-Smith, acting director of finance and performance
Maxime has been the acting Director of Finance and Performance from 1 December 2014. She is a Chartered Accountant with over 10 years’ experience across both the NHS and the private sector. Having trained as an accountant at PwC and worked there she joined the NHS in 2010. Since joining the NHS Maxime has held senior positions, in Acute, Community and Mental Health Trusts.

Hugh Lang, non-executive director
Hugh joined the trust as a non-executive director in 2011. He was previously group airports director of Peel Airports Group and a former chairman of Tees Valley Unlimited.

Jonathan Smith, non-executive director
Jonathan is an experienced IT director and change leader currently running a technology change and interim management IT consultancy. He moved to the North east to join Northgate PLC as IT director and has now forged local links with both business and the NHS. Jonathan joined as a non-executive director in June 2013 having experienced the great care the NHS can provide and is keen to support and drive the positive transformation work underway.

Maureen Rutter, senior independent director / non-executive director
Maureen is a registered nurse with an MBA and postgraduate qualifications in teaching and palliative care. After 25 years in the NHS, she worked in the voluntary sector as a director of Macmillan Cancer Support responsible for East Midlands and the North of England and later Direct Services UK-wide.
Before becoming a non-executive director in September, Maureen was an appointed governor of the trust.

The trustees are supported by a number of professional advisers:

**Bankers**
HSBC Bank PLC
60 Albert Road
Middlesbrough
TS1 1RS

**External Auditors**
PricewaterhouseCoopers LLP
5th & 6th Floor
Orchard Street
Newcastle upon Tyne
NE1 3AZ

**Investment advisers**
Barclays Wealth
Gerrard Investment Management
Barclays House
5 St Ann's Street
Quayside
Newcastle upon Tyne
NE1 3DX

6. **Constitution and powers**

**Administration**
Acting for the corporate trustee, the trust's Board of Directors, under its scheme of delegation has appointed the Director of Finance to be the officer responsible for implementing suitable procedures, to ensure that all legislation and directives are adhered to and that expenditure from trust funds is appropriate for the purpose.

The Director of Finance maintains such accounts and records, as necessary, to record and protect all funds held in trust. They are also responsible for ensuring that the activities of each fund are within the regulations of the Charities Act 2011 and comply with the procedures adopted by the trust.

**Risk Management**
The major external risk which the charity could be exposed to is a sudden fall in the value of the investment portfolio. However the trustees invest over the long term to ensure that the greatest returns are achieved. History has shown that over any 10 year period investment in a wide range of equity based investments will add greater value when compared to a fixed interest based portfolio.

Policies and procedures are in place to mitigate risks including:

South Tees Hospitals Charity and Associated Funds
Trustees Report

- The charity has systems in place to ensure that all donations and legacies are accurately recorded, and that all expenditure is correctly authorised in accordance with the objects of the charity.

- The internal controls of the trust have been adopted by the charity.

- The charity is audited by the trust's internal auditors, Audit North, who reviews and test systems, and the trust's external auditors, PricewaterhouseCoopers LLP, who audit the charity's annual accounts and report.

- The risks around investment balances have been mitigated through the holding of a balanced portfolio. The investment managers have adopted a policy that spreads the investment of a range of holdings comprising bonds, UK and overseas shares, and cash deposits.

- The trustees have appointed Barclays Wealth to manage the charity's investments. There are procedures in place to review the investment policy and monitor its performance.

- Short term cash holdings are held in bank accounts to enable immediate access to funds. The level of short term cash holdings has been reviewed as part of the charitable funds treasury management policy.

**Partnership working**
The patients of South Tees Hospitals NHS Foundation Trust are the main beneficiaries of the charity and the trust is a related party by virtue of the Board of Directors acting as corporate trustee. By working in partnership with the trust, the corporate trustees has regard to the main activities taking place within its hospitals and ensures that funds are spent in accordance with the objects of each fund to support the health and welfare of patients and staff.

The trust is well supported by groups and associated charities, including the South Cleveland Heart Fund, the Royal Voluntary Service, the Friends of the Friarage and The James Cook University Hospital Voluntary Services who over many years has raised hundreds of thousands of pounds to support the trust.

**Assets**
The net assets of the charity as at 31 March 2015 are £6.867 million (£6.834 million 2013/14), representing a increase over the year of £0.033 million. This is reflected in the increase on the revaluation of investment assets to £5.540 million from £5.262 million that resulted in an unrealised gain of £0.303 million which is reflected similarly within reserves. There has been an increase in cash holdings from £1.575 million to £1.670 million, decrease in debtors to £0.192 million and an increase in creditors to £0.631 million, but the overall change in assets is marginal.

South Tees Hospitals Charity and Associated Funds
Income
The charity relies on voluntary donations and legacies, support by investment income and recovering income from the provision of training courses and sponsorship.

During the financial year voluntary income from donations totalled £0.788 million (£0.770 million 2013/14) and legacies totalled £0.107 million (£0.499 million 2013/14).

Investment income of £0.143 million (£0.142 million 2013/14) was received as well as income from charitable activities totalling £0.398 million (£0.451 million 2013/14) which relates primarily to income from the provision of training courses.

Expenditure
The charity is a grant giving charity, rather than a service providing charity, in that it seeks to support the services provided by South Tees Hospitals NHS Foundation Trust. All equipment and services purchased by the charity are donated to the trust.

Expenditure from funds totalled £1.975 million, compared to expenditure of £2.816 million during the previous financial year.

Expenditure has largely been on capital (£0.456 million), charitable activities (£0.443 million) and patient and staff (£0.664 million). Support costs were £0.265 million and governance and investment management of the charity amounted to £0.024 million.

Investments and cash
The corporate trustees' investments are held with Barclays Wealth with a view to maximising income and longer term growth on the charity's investments.

The performance of the investments is monitored by the Additional Resources Committee, with reports covering the investment portfolio valuations provided at regular intervals by the advisers.

The investment policy is reviewed on an on-going basis. There are no investments in companies associated with the tobacco industry.

The portfolio comprises investments largely in equity funds and fixed interests bonds. At the balance sheet date 61.2% was invested in equities and 38.8% in fixed interest bonds, other investments and cash.
Summary of investments held at 31 March 2015.

<table>
<thead>
<tr>
<th>Equities</th>
<th>£</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emerging Markets</td>
<td>86,512</td>
<td>1.6</td>
</tr>
<tr>
<td>Europe (ex UK)</td>
<td>221,273</td>
<td>4.0</td>
</tr>
<tr>
<td>International</td>
<td>127,196</td>
<td>2.3</td>
</tr>
<tr>
<td>Japan</td>
<td>75,159</td>
<td>1.4</td>
</tr>
<tr>
<td>North America</td>
<td>738,900</td>
<td>13.3</td>
</tr>
<tr>
<td>Pacific Rim (ex Japan)</td>
<td>49,422</td>
<td>0.9</td>
</tr>
<tr>
<td>UK</td>
<td>1,970,398</td>
<td>35.6</td>
</tr>
<tr>
<td>UK Collectives</td>
<td>121,308</td>
<td>2.2</td>
</tr>
<tr>
<td><strong>Total Equities</strong></td>
<td>3,390,168</td>
<td>61.2</td>
</tr>
<tr>
<td>Bonds</td>
<td>1,338,174</td>
<td>24.2</td>
</tr>
<tr>
<td>Cash</td>
<td>541,696</td>
<td>9.8</td>
</tr>
<tr>
<td>Alternative Assets</td>
<td>270,447</td>
<td>4.9</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>5,540,485</td>
<td>100</td>
</tr>
</tbody>
</table>

The value of investments at 31 March 2015 was £5,540 million compared to the previous year (£5.262 million).

Short term cash holdings are held in bank accounts that provide immediate access to funds. The bank deposit account held as 31 March 2015 amounted to £1.670 million, which is higher than the balance held in the previous year (£1.575 million 2013/14).

The charity has also received investment income totalling £0.143 million (£0.142 million 2013/14), made up of dividends and interest.

The current short term cash holdings provide the available liquidity to cover anticipated expenditure during the financial year. The level of holdings will continue to be reviewed on an on-going basis.
Reserves
At the end of 2014/15 the charity held reserves of £6.867m. Reserves are built up to reinvest into the hospitals trust and provide maximum benefit to the patients and staff.

The classification of restricted and unrestricted reserves is reviewed on an annual basis.
7. Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under that law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements and accompanying notes set out on pages 26 to 38 have been compiled from, and are in accordance with the financial records maintained by the trustees. In addition to the above, the trustees had due regard to the charity commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

On behalf of the trustees,

Signed

Chairman

Trustee

South Tees Hospitals Charity and Associated Funds

13 January 2016

13 January 2016
8. Audit report

Independent auditors' report to the trustees of South Tees Hospitals Charity and Associated Funds

Report on the financial statements

Our opinion

In our opinion the financial statements, defined below:

- give a true and fair view of the state of the charity's affairs as at 31 March 2015 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of section 144 of the Charities Act 2011 and Regulation 8 of The Charities (Accounts and Reports) Regulations 2008).

This opinion is to be read in the context of what we say in the remainder of this report.

What we have audited

The financial statements, which are prepared by South Tees Hospitals Charity and Associated Funds, comprise:

- the balance sheet as at 31 March 2015;
- the statement of financial activities for the year then ended; and
- the notes to the financial statements, which include a summary of significant accounting policies and other explanatory information.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. In making such estimates, they have made assumptions and considered future events.

What an audit of financial statements involves

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) ("ISAs (UK & Ireland)"). An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of:

- whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed;
- the reasonableness of significant accounting estimates made by the trustees; and
- the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.
Other matters on which we are required to report by exception

Sufficiency of accounting records and information and explanations received

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- we have not received all the information and explanations we require for our audit; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns.

We have no exceptions to report arising from this responsibility.

Other information in the Annual Report

Under the Charities Act 2011 we are required to report to you if, in our opinion the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements.

We have no exceptions to report arising from this responsibility.

Responsibilities for the financial statements and the audit

Our responsibilities and those of the trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and ISAs (UK & Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

This report, including the opinions, has been prepared for and only for the charity's trustees as a body in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act (Regulation 27 of The Charities (Accounts and Reports) Regulations 2008) and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

PricewaterhouseCoopers LLP
Chartered Accountants and Statutory Auditors
Newcastle upon Tyne
15 January 2016

PricewaterhouseCoopers LLP is eligible to act, and has been appointed, as auditor under section 144(2) of the Charities Act 2011.

(a) The maintenance and integrity of the South Tees Charity and Associated Funds website is the responsibility of the trustees; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.

(b) Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

South Tees Hospitals Charity and Associated Funds
9. **Our income and expenditure**

### Incoming Resources £'000

- Donations £788
- Legacies £107
- Other grants receivable £77
- Fundraising Income £192
- Investment Income £143
- Charitable Activities £398

### Outgoing Resources £'000

- Investment Management costs £24
- Capital £456
- Charitable Activities £443
- Fundraising costs £27
- Patients and Staff £664
- Research and Development £86
- Support Costs £265
- Governance Costs £10

South Tees Hospitals Charity and Associated Funds
### 10. South Tees Hospitals Charity and Associated Funds

#### Statement of Financial Activities

**for the year ending 31 March 2015**

<table>
<thead>
<tr>
<th>Notes to financial statements</th>
<th>Unrestricted Funds £’000</th>
<th>Restricted Funds £’000</th>
<th>Total Funds 2014/15 £’000</th>
<th>Total Funds 2013/14 £’000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Incoming Resources

**Incoming Resources from generated funds**

<table>
<thead>
<tr>
<th>Voluntary Income;</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations</td>
<td>3</td>
<td>713</td>
<td>75</td>
<td>788</td>
</tr>
<tr>
<td>Legacies</td>
<td>3</td>
<td>69</td>
<td>38</td>
<td>107</td>
</tr>
<tr>
<td>Other grants receivable</td>
<td>3</td>
<td>77</td>
<td>-</td>
<td>77</td>
</tr>
<tr>
<td><strong>Sub Total for Voluntary Income</strong></td>
<td><strong>899</strong></td>
<td><strong>113</strong></td>
<td><strong>972</strong></td>
<td><strong>1,746</strong></td>
</tr>
<tr>
<td>Fundraising Income</td>
<td>4.1</td>
<td>155</td>
<td>37</td>
<td>192</td>
</tr>
<tr>
<td>Investment Income</td>
<td>10</td>
<td>136</td>
<td>7</td>
<td>143</td>
</tr>
<tr>
<td><strong>Incoming Resources from Charitable Activities</strong></td>
<td><strong>4.2</strong></td>
<td><strong>396</strong></td>
<td>-</td>
<td><strong>398</strong></td>
</tr>
<tr>
<td><strong>Total incoming Resources</strong></td>
<td><strong>1,548</strong></td>
<td><strong>167</strong></td>
<td><strong>1,708</strong></td>
<td><strong>2,444</strong></td>
</tr>
</tbody>
</table>

#### Outgoing Resources

**Costs of Generating Funds**

<table>
<thead>
<tr>
<th>Charitable Activities;</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital</td>
<td>6</td>
<td>456</td>
<td>-</td>
<td>456</td>
</tr>
<tr>
<td>Charitable Activities</td>
<td></td>
<td></td>
<td>443</td>
<td></td>
</tr>
<tr>
<td>Fundraising costs</td>
<td></td>
<td></td>
<td>25</td>
<td>2</td>
</tr>
<tr>
<td>Patients and Staff</td>
<td></td>
<td></td>
<td>664</td>
<td>-</td>
</tr>
<tr>
<td>Research and Development</td>
<td></td>
<td></td>
<td>86</td>
<td>-</td>
</tr>
<tr>
<td>Support Costs</td>
<td></td>
<td></td>
<td>224</td>
<td>41</td>
</tr>
<tr>
<td><strong>Sub total direct charitable expenditure</strong></td>
<td><strong>1,888</strong></td>
<td><strong>43</strong></td>
<td><strong>1,941</strong></td>
<td><strong>2,785</strong></td>
</tr>
<tr>
<td>Governance Costs</td>
<td></td>
<td></td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total resources expended</strong></td>
<td><strong>1,931</strong></td>
<td><strong>44</strong></td>
<td><strong>1,976</strong></td>
<td><strong>2,815</strong></td>
</tr>
<tr>
<td><strong>Sub total: Net (outgoing)/ incoming resources before transfers and other recognised gains and losses.</strong></td>
<td><strong>(383)</strong></td>
<td><strong>113</strong></td>
<td><strong>(270)</strong></td>
<td><strong>(372)</strong></td>
</tr>
</tbody>
</table>

**Transfers**

| Gross transfers between funds | 13 | (43) | 43 | - | - |
| Net (outgoing)/ incoming resources before other recognised gains and losses. | (426) | 166 | (270) | (372) |

**Other recognised gains and losses;**

- Realised and unrealised gains/(losses) on investment assets. 9

| Net movement in funds        | (123) | 166 | 33 | (126) |
| Reconciliation of Funds      | 13 | 6,651 | 183 | 6,834 | 6,96c |
| **Total funds carried forward** | 6,628 | 339 | 6,887 | 6,834 |

All amounts relate to continuing operations. The charity has not recognised gains or losses other than those included in the results above and therefore no separate statement of recognised gains and losses has been presented. There is no material difference between the profit on ordinary activities before taxation and the profit for the financial year stated above and their historical cost equivalents, this relates to both the current and prior period.

South Tees Hospitals Charity and Associated Funds
## South Tees Hospitals Charity and Associated Funds Balance Sheet as at 31 March 2015

<table>
<thead>
<tr>
<th>Notes to financial statements</th>
<th>Unrestricted Funds £'000</th>
<th>Restricted Funds £'000</th>
<th>Total Funds 31 March 2015 £'000</th>
<th>Total Funds 31 March 2014 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fixed Assets; Investments</td>
<td>6,540</td>
<td></td>
<td>5,540</td>
<td>5,262</td>
</tr>
<tr>
<td>Total Fixed Assets</td>
<td></td>
<td></td>
<td>5,540</td>
<td>5,262</td>
</tr>
<tr>
<td>Current Assets;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debtors</td>
<td>192</td>
<td></td>
<td>192</td>
<td>196</td>
</tr>
<tr>
<td>Accrued Income</td>
<td>95</td>
<td>96</td>
<td>1,670</td>
<td>1,575</td>
</tr>
<tr>
<td>Cash at bank and in hand</td>
<td>1,283</td>
<td>381</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>1,577</td>
<td>381</td>
<td>1,958</td>
<td>1,808</td>
</tr>
<tr>
<td>Liabilities; Creditors falling due within 1 year</td>
<td>589</td>
<td>42</td>
<td>631</td>
<td>225</td>
</tr>
<tr>
<td>Net Current Assets</td>
<td>988</td>
<td>339</td>
<td>1,327</td>
<td>1,572</td>
</tr>
<tr>
<td>Total Assets less current liabilities</td>
<td>6,528</td>
<td>339</td>
<td>6,867</td>
<td>6,834</td>
</tr>
<tr>
<td>The funds of the charity;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted income funds</td>
<td>339</td>
<td></td>
<td>339</td>
<td>183</td>
</tr>
<tr>
<td>Unrestricted income funds</td>
<td>6,528</td>
<td></td>
<td>6,528</td>
<td>6,651</td>
</tr>
<tr>
<td>Total Charity Funds</td>
<td>6,528</td>
<td>339</td>
<td>6,867</td>
<td>6,834</td>
</tr>
</tbody>
</table>

The financial statements and accompanying notes on pages 26 to 38 were approved by the Additional Resources Committee on 13 January 2016

And signed on its behalf by:

Signed ........................................

Name ...........................................

Date ..............................
12. Notes to Financial Statements for the year ending 31 March 2015

Note 1  Accounting policies
Note 2  Related party transactions
Note 3  Voluntary Income
Note 4  Fundraising Income and Incoming resources from charitable activities
Note 5  Allocation of support costs and overheads
Note 6  Analysis of charitable expenditure
Note 7  Public benefit
Note 8  Auditors’ remuneration
Note 9  Investments
Note 10 Total gross income from investments and cash on deposit
Note 11 Analysis of current assets
Note 12 Creditors: amount falling due within one year
Note 13 Analysis of charitable funds
Note 14 Ultimate parent company and controlling party
Note 15 Tax
Note 16 Funds over £100,000 for disclosure
Note 1 Accounting policies

a  **Basis of preparation**
The financial statements have been prepared under the historic cost convention with the exception of investments that are included at market value. The principle accounting policies have been applied consistently throughout the financial year and have been prepared on the going concern basis. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2005) and applicable UK Accounting Standards and Charities Act of 2011.

b  **Funds structure**
Funds held by South Tees Hospitals Charity and Associated Funds can be both restricted and un-restricted. Donations come in for specific funds and each fund has its own objectives/purpose. If a general donation is made and no specific fund is identified then the monies will be paid into the General Purpose Fund, which is used to benefit patients and staff of the trust. Funds specific to wards or departments are held as un-restricted designated funds. Legacies and donations received for a specific purpose or ‘trust’ are recorded and accounted for as restricted funds.

c  **Incoming resources**
All incoming resources are recognised once the charity has entitlement, or is certain that the resources will be received and the monetary value can be measured with sufficient reliability.

d  **Incoming resources from legacies**
Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made, or property transferred and once all conditions attached to the legacy have been fulfilled.

Material Legacies which have been notified and accrued as incoming resources in the Statement of Financial Activities are disclosed in a separate note to the account with an estimate of the amount receivable (Note 11).

e  **Resources expended**
The charity reimburses the trust for grants awarded once the expenditure is recognised, this is when liabilities have been settled and payment made with obligations committing the charity to expenditure by fund-holders to whom power to expend charity funds has been
delegated, any goods received prior to 31 March but not yet settled are accounted for as accruals in year.

f  **Cash flow statement**
FRS 1 requires reporting entities within its scope where two of the criteria are met (£6.5m net turnover; £3.26m net assets; 50 employees) to prepare a cash flow statement. As the charity does not meet the criteria a cash flow statement is not produced.

**g Irrecoverable VAT**
Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

**h Allocation of overhead and support costs**
Once allocation and / or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to average fund balance (refer to note 5)

**i Costs of generating funds**
The costs of generating funds are the management fees charged by our stockbrokers.

**j Charitable activities**
Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in Note 6.

**k Governance costs**
Governance costs comprise all costs incurred in the governance of the charity. These costs include costs related to statutory audit.

**l Fixed asset investments**
Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

**m Realised gain and losses**
Realised gains and losses on investments are calculated as the difference between disposal proceeds and historic cost to charity.

**n Unrealised gains and losses**
Unrealised gains and losses are calculated as the difference between the market value at year end and the historic cost.
Policy on reserves

At the end of 2014/15 the charity held reserves of £6.867m. Reserves are built up to reinvest into the hospitals trust and provide maximum benefit to the patients and staff.

The classification of restricted and unrestricted reserves is reviewed on an annual basis.

Note 2: Related party transactions

South Tees Hospitals NHS Foundation Trust patients are the main beneficiary of the charity and the trust is a related party by virtue of being corporate trustee of the charity. The charity has provided funding to the trust for approved expenditure made on behalf of the charity. During the current financial year this funding amounted to £1.975 million (£2.816 million 2013/14) with £0.305 million owed to the trust by the charity at 31 March 2015 (£0.196 million owed by the Trust to the charity at 31 March 2014).

Board members and directors

Declarations of interests, completed on an annual basis by Executive and Non-Executive Directors, have been reviewed to identify any related party relationships requiring disclosure within this note. In the year transactions have been undertaken with the University of Durham, the University of Teesside, Newcastle University, Macmillan Cancer Care, Leeds Metropolitan University and Marie Curie Cancer Care.

The table below details the related party transactions connected with Trustees and their associated interests.

<table>
<thead>
<tr>
<th></th>
<th>Income £'000</th>
<th>Expenditure £'000</th>
<th>Receivables £'000</th>
<th>Payables £'000</th>
<th>Income £'000</th>
<th>Expenditure £'000</th>
<th>Receivables £'000</th>
<th>Payables £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Teesside</td>
<td>11</td>
<td>7</td>
<td>11</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>University of Durham</td>
<td>-</td>
<td>28</td>
<td>-</td>
<td>2</td>
<td>-</td>
<td>23</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Newcastle University</td>
<td>-</td>
<td>5</td>
<td>-</td>
<td>3</td>
<td>17</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Macmillan Cancer Care</td>
<td>6</td>
<td>-</td>
<td>6</td>
<td>30</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Leeds Metropolitan University</td>
<td>-</td>
<td>1</td>
<td>-</td>
<td>1</td>
<td>-</td>
<td>1</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Marie Curie Cancer Care</td>
<td>1</td>
<td>-</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Middlesbrough Council</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>20</td>
<td>3</td>
<td>20</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

- Professor Tricia Hart is a visiting professor at both the University of Durham and the University of Teesside.
- Professor Rob Wilson is a honorary professor of surgical science at the University of Durham.
- Maureen Rutter is a member of Macmillan Cancer Care.
- Deborah Jenkins, MBE is a visiting professor at Newcastle University.
- Ruth Holt is a trustee of Marie Curie Cancer Care and visiting fellow of Leeds Metropolitan University.
• Brenda Thompson is a councillor at Middlesbrough Council.

Note 3: Analysis of voluntary income

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted Funds £'000</th>
<th>Restricted Funds £'000</th>
<th>Total Funds 2014/15 £'000</th>
<th>Total Funds 2013/14 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations</td>
<td>470</td>
<td>65</td>
<td>535</td>
<td>489</td>
</tr>
<tr>
<td>Gift Aid</td>
<td>20</td>
<td>9</td>
<td>29</td>
<td>33</td>
</tr>
<tr>
<td>Corporate Donations</td>
<td>216</td>
<td>1</td>
<td>217</td>
<td>205</td>
</tr>
<tr>
<td>Research and Development</td>
<td>7</td>
<td>-</td>
<td>7</td>
<td>43</td>
</tr>
<tr>
<td><strong>Donations</strong></td>
<td>713</td>
<td>75</td>
<td>788</td>
<td>770</td>
</tr>
<tr>
<td>Legacies</td>
<td>69</td>
<td>38</td>
<td>107</td>
<td>499</td>
</tr>
<tr>
<td>Grants receivable</td>
<td>77</td>
<td>-</td>
<td>77</td>
<td>477</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>859</td>
<td>113</td>
<td>972</td>
<td>1,746</td>
</tr>
</tbody>
</table>

Other grants receivable include £10k from Friends of the Friarage, £6k from South Cleveland Heart Fund, £21k from the JCUH Volunteers, £4k from MacMillan Cancer Research, £26k from the Friends of Richmond Friary, £7k MS Society, £1k from Hilton & £1k from Tees Valley Community.

Note 4.1: Fundraising Income

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted Funds £'000</th>
<th>Restricted Funds £'000</th>
<th>Total Funds 2014/15 £'000</th>
<th>Total Funds 2013/14 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supporters fundraising events</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>98</td>
</tr>
<tr>
<td>Charity organised events</td>
<td>155</td>
<td>37</td>
<td>192</td>
<td>7</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>155</td>
<td>37</td>
<td>192</td>
<td>105</td>
</tr>
</tbody>
</table>

Note 4.2: Incoming resources from charitable activities

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted Funds £'000</th>
<th>Restricted Funds £'000</th>
<th>Total Funds 2014/15 £'000</th>
<th>Total Funds 2013/14 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income from Charitable Activities</td>
<td>388</td>
<td>-</td>
<td>388</td>
<td>445</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>10</td>
<td>-</td>
<td>10</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>398</td>
<td>-</td>
<td>398</td>
<td>451</td>
</tr>
</tbody>
</table>

South Tees Hospitals Charity and Associated Funds
Notes to Financial Statements for the year ending 31 March 2015

Trading Income was primarily from the provision of training courses in furtherance of the Charity's objectives.

**Note 5: Allocation of support costs and overheads**

<table>
<thead>
<tr>
<th>Allocation and apportionment to governance costs</th>
<th>Total Funds 2014/15 £'000</th>
<th>Total Funds 2013/14 £'000</th>
<th>Basis of apportionment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Related Costs</td>
<td>239</td>
<td>190</td>
<td>Proportionate to average fund balance</td>
</tr>
<tr>
<td>13/14 Additional Statutory Audit costs</td>
<td>5</td>
<td>-</td>
<td>Allocated to Governance</td>
</tr>
<tr>
<td>Statutory Audit</td>
<td>5</td>
<td>5</td>
<td>Allocated to Governance</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>249</strong></td>
<td><strong>195</strong></td>
<td></td>
</tr>
</tbody>
</table>

Increased charges were incurred relating to the 2013/14 audit due to additional testing which was required.

**Note 6: Analysis of charitable expenditure**

<table>
<thead>
<tr>
<th>Analysis Category</th>
<th>Unrestricted Funds £'000</th>
<th>Restricted Funds £'000</th>
<th>Total Funds 2014/15 £'000</th>
<th>Total Funds 2013/14 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital</td>
<td>456</td>
<td>-</td>
<td>456</td>
<td>1,017</td>
</tr>
<tr>
<td>Charitable Activities</td>
<td>443</td>
<td>-</td>
<td>443</td>
<td>759</td>
</tr>
<tr>
<td>Fundraising Costs</td>
<td>25</td>
<td>2</td>
<td>27</td>
<td>24</td>
</tr>
<tr>
<td>Patients and Staff</td>
<td>664</td>
<td>-</td>
<td>664</td>
<td>722</td>
</tr>
<tr>
<td>Research and Development</td>
<td>86</td>
<td>-</td>
<td>86</td>
<td>36</td>
</tr>
<tr>
<td>Support Costs</td>
<td>224</td>
<td>41</td>
<td>265</td>
<td>227</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>1,898</strong></td>
<td><strong>43</strong></td>
<td><strong>1,941</strong></td>
<td><strong>2,785</strong></td>
</tr>
</tbody>
</table>

South Tees Hospitals General Charitable Fund had no employees for 2014/15 nor in 2013/14.

The trustees have received no remuneration or benefits during 2014/15 nor in 2013/14 and no expenses have been reimbursed.

The support costs also includes the costs of volunteering of £27k (£37k in 2013/14).

South Tees Hospitals Charity and Associated Funds
Note 7: Public benefit

The objective of the charity is to improve patient care for the local population served by the Trust by complimenting National Health Service resources, increasing patient comfort and enhancing facilities for both patients and staff of South Tees Hospitals NHS Foundation Trust.

The NHS is an ever-changing environment and the future direction of the charity will be shaped by these changes. Developments in medicine move at an ever increasing pace, and charitable donations contribute greatly to ensure that the most up to date equipment and facilities are available for patient care. The priorities on which charitable funds are spent are determined primarily by the fund-holders. The delegation of the ability to expend funds at this level ensures that those able to make the decisions are best placed to know the exact needs of the department. As the strategy of the charity supports the Trust, its success is measured by the overall success of the organisation.

Note 8: Auditors’ remuneration

The External Auditors remuneration of £5,150 (2013/14 accounts - £4,950), related solely to the audit with no other additional work undertaken during 2014/15.

An additional charge post year end was incurred relating to the 2013/14 audit of £5,050 bringing the actual External Auditors remuneration to £10,000.
Note 9: Investments

<table>
<thead>
<tr>
<th>Movement in fixed asset investment</th>
<th>Total Funds 31 March 2015 £'000</th>
<th>Total Funds 31 March 2014 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Market value brought forward</td>
<td>5,262</td>
<td>5,042</td>
</tr>
<tr>
<td>Add: additions to investments at cost</td>
<td>335</td>
<td>501</td>
</tr>
<tr>
<td>Less: disposals on carrying value</td>
<td>(585)</td>
<td>(613)</td>
</tr>
<tr>
<td>Movement in cash</td>
<td>225</td>
<td>86</td>
</tr>
<tr>
<td>Net gain/(loss) on revaluation</td>
<td>303</td>
<td>246</td>
</tr>
<tr>
<td><strong>Market Value as at 31st March</strong></td>
<td><strong>5,540</strong></td>
<td><strong>5,262</strong></td>
</tr>
</tbody>
</table>

| Historic Cost                     | 4,523                           | 4,462                           |

Individual investments which represent over 5% of the investment portfolio are:

<table>
<thead>
<tr>
<th>% of Investment Portfolio</th>
<th>Market Value 31 March 2015 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISHARESII Plc</td>
<td>7.1</td>
</tr>
<tr>
<td>Barclays Bank Deposit Sterling</td>
<td>9.2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Investments Listed on Stock Exchange</th>
<th>Total Funds 31 March 2015 £'000</th>
<th>Total Funds 31 March 2014 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonds</td>
<td>1,338</td>
<td>1,515</td>
</tr>
<tr>
<td>Equities</td>
<td>3,390</td>
<td>3,179</td>
</tr>
<tr>
<td>Alternative Assets</td>
<td>270</td>
<td>251</td>
</tr>
<tr>
<td>Cash held as part of the Investment Portfolio</td>
<td>542</td>
<td>317</td>
</tr>
<tr>
<td></td>
<td><strong>5,540</strong></td>
<td><strong>5,262</strong></td>
</tr>
</tbody>
</table>

The trustees believe that the carrying value of the investments is supported by their underlying net assets.
Notes to Financial Statements for the year ending 31 March 2015

Note 10: Total gross income from investments and cash on deposit

<table>
<thead>
<tr>
<th></th>
<th>2014/15 Held in UK</th>
<th>2013/14 Held in UK</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£'000</td>
<td>£'000</td>
</tr>
<tr>
<td>Investments listed on Stock Exchange</td>
<td>140</td>
<td>139</td>
</tr>
<tr>
<td>Instant access investments</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>143</strong></td>
<td><strong>142</strong></td>
</tr>
</tbody>
</table>

Note 11: Analysis of current assets

<table>
<thead>
<tr>
<th></th>
<th>Total Funds 31 March 2015 £'000</th>
<th>Total Funds 31 March 2014 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Debtors under 1 year</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other debtors</td>
<td>192</td>
<td>196</td>
</tr>
<tr>
<td>Prepayments and accrued income</td>
<td>96</td>
<td>37</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>288</strong></td>
<td><strong>233</strong></td>
</tr>
</tbody>
</table>

Notes:

Other debtors wholly represent any sums owed to the charity by a related party, South Tees Hospitals NHS Foundation Trust, at the year end for income collected by the NHS Trust on behalf of the charity.

Accrued income includes £40k interim legacy payment, £7k March dividends and fundraising income not banked until April. Prepayments of £28k was made relating to expenditure to be incurred during 2015/16.

<table>
<thead>
<tr>
<th></th>
<th>Total Funds 31 March 2015 £'000</th>
<th>Total Funds 31 March 2014 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Analysis of cash and deposits</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HSBC</td>
<td>1,670</td>
<td>1,575</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,670</strong></td>
<td><strong>1,575</strong></td>
</tr>
</tbody>
</table>

South Tees Hospitals Charity and Associated Funds 36
Notes to Financial Statements for the year ending 31 March 2015

Note 12: Creditors: amounts falling due within one year

<table>
<thead>
<tr>
<th>Creditors under 1 year</th>
<th>Total Funds 31 March 2015 £'000</th>
<th>Total Funds 31 March 2014 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Creditors</td>
<td>497</td>
<td>-</td>
</tr>
<tr>
<td>Accruals</td>
<td>92</td>
<td>207</td>
</tr>
<tr>
<td>Deferred Income</td>
<td>42</td>
<td>29</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>631</strong></td>
<td><strong>236</strong></td>
</tr>
</tbody>
</table>

Notes:
- Accruals represent orders placed but not actually paid by the NHS Foundation Trust at 31 March 2015.
- Deferred income represents monies received during 2014/15 for courses running during 2015/16.
- Other creditors wholly represent any sums owed by the charity to a related party, South Tees Hospitals NHS Foundation Trust, at the year end for income collected by the NHS Trust on behalf of the charity.

Note 13: Analysis of charitable funds

<table>
<thead>
<tr>
<th>Fund balance at 1 April 2014 brought forward £'000</th>
<th>Incoming Resources £'000</th>
<th>Resources Expended £'000</th>
<th>Transfers £'000 carry forward</th>
<th>Gains / carry forward £'000</th>
<th>Fund Balance at 31 March 2015 £'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Restricted Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>South Tees Hospital Charity and Associated Funds</td>
<td>183</td>
<td>157</td>
<td>(44)</td>
<td>43</td>
<td>-</td>
</tr>
<tr>
<td><strong>Restricted Funds Total</strong></td>
<td>183</td>
<td>157</td>
<td>(44)</td>
<td>43</td>
<td>-</td>
</tr>
<tr>
<td><strong>Analysis of unrestricted and material designated funds.</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>South Tees Hospital Charity and Associated Funds</td>
<td>6,651</td>
<td>1,548</td>
<td>(1,931)</td>
<td>(43)</td>
<td>303</td>
</tr>
<tr>
<td><strong>Unrestricted Funds Total</strong></td>
<td>6,651</td>
<td>1,548</td>
<td>(1,931)</td>
<td>(43)</td>
<td>303</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>6,834</td>
<td>1,705</td>
<td>(1,975)</td>
<td>-</td>
<td>303</td>
</tr>
</tbody>
</table>

A transfer has occurred in year between unrestricted and restricted funds to fund the MRI scanner appeal.
Note 14: Ultimate parent company and controlling party
South Tees Hospitals NHS foundation Trust is the ultimate parent company and the controlling party of South Tees Hospitals Charity and Associated Funds. South Tees Hospitals NHS Foundation Trust has prepared the Group financial statements for 2014/15.

Note 15: Tax
The charity is a registered charity, and as such is entitled to certain tax exemptions on income and profits from investments. The exemption also applies to surpluses on any trading activities carried on in furtherance of the charity’s primary objectives, if these profits and surpluses are applied solely for charitable purposes.

Note 16: Funds for over £100,000 for disclosure

<table>
<thead>
<tr>
<th>Name</th>
<th>Objective</th>
<th>£'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Cleveland Cancer Research Fund</td>
<td>To promote and increase cancer clinical trial activity and research across the radiotherapy and oncology directorate and the hospitals we serve.</td>
<td>350</td>
</tr>
<tr>
<td>MRI Scanner Appeal</td>
<td>To raise £2 million for an MRI (magnetic resonance imaging) scanner machine at the Friarage Hospital</td>
<td>337</td>
</tr>
<tr>
<td>Lambert Hospital</td>
<td>For the benefit of patients and staff.</td>
<td>250</td>
</tr>
<tr>
<td>Haematology</td>
<td>To support research and facilities for Haematology service.</td>
<td>230</td>
</tr>
<tr>
<td>Ward 14 Oncology</td>
<td>For the benefit of patients and staff.</td>
<td>189</td>
</tr>
<tr>
<td>Special Care Baby Unit</td>
<td>For the benefit of patients and staff.</td>
<td>177</td>
</tr>
<tr>
<td>Renal Unit</td>
<td>For the benefit of patients and staff.</td>
<td>151</td>
</tr>
<tr>
<td>Cardiothoracic Research &amp; Development Fund</td>
<td>To purchase and support research and development in the division of Cardiothoracic Medicine, both clinical and non clinical.</td>
<td>133</td>
</tr>
<tr>
<td>Breast Cancer Fund (Surgery)</td>
<td>Developments in breast care unit.</td>
<td>127</td>
</tr>
<tr>
<td>Miss Alice Milne Goude</td>
<td>Purchase of new medical equipment for the ophthalmology unit.</td>
<td>110</td>
</tr>
<tr>
<td>South Tees Post Graduate Medical Centre</td>
<td>To fund post graduate medical education.</td>
<td>106</td>
</tr>
</tbody>
</table>
GIVING

The trust treats patients across the whole of Tees Valley, as well as parts of North Yorkshire, Durham, Sunderland and Cumbria. This has made a significant difference in many people's lives and been greatly aided by your generous donations. We need your generous support to ensure our continued support of the trust.

The charity holds separate funds for each ward and department within its hospitals. This ensures that all donations are gifted to the desired area of the benefactor.

How to give

Cheques / Postal Orders
If you would prefer to carry out transactions via the post, cheques should be made payable to 'South Tees Hospitals Charity'.

If you are using one of these methods of payment, please include a brief note to let us know which area you would like to benefit from your donation.

If you include your name and address, including post code, we will be able to claim gift aid on your donation.

Please send all cheques / correspondence to the following address:

Mrs Gill Perry
Charitable Funds Manager
South Tees Hospitals NHS Foundation Trust
Finance Department
The Murray Building
James Cook University Hospital
Marton Road
Middlesbrough
TS4 3BW

Legacies – leave a lasting gift
Gifts to charity on death are exempt from Inheritance Tax (the tax payable on a deceased person's estate) so this is a very tax-efficient way of providing long term benefit to a charity.

A legacy can either comprise a specified sum or item from your estate, or you can leave all or a part of the residue of your estate. This means that the charity receives the remainder of your estate once any debts, expenses, specific legacies and gifts have been cleared. Your solicitor or independent financial adviser can discuss the various alternatives with you, together with the associated tax benefits.

Whilst we urge you to take care of your family first, we hope you will also be in a position to think of our charity, as every legacy, however big or small, can help fund something very important. Legacies are an absolutely vital source of funding for us, your will really can make a difference for generations to come.
Gift Aid
Gift Aid is a policy that enables tax-effective giving by individuals to charities in the United Kingdom. If you are a tax payer, The Charitable Foundation can reclaim 25p from the Inland Revenue for every £1 donated to our charity - at no extra cost to you.

To make a donation by Gift Aid, please indicate this on the donation form or send a letter with your donation confirming this, including your name and address.

Payroll Giving
Payroll Giving is a way for employees to make regular payments to a charity directly from their pay. People who receive their company/personal pension through Pay As You Earn (PAYE) can participate too.

Payments that employees make through a Payroll Giving Scheme are deducted from their pay before tax is deducted. This means that employees are given tax relief on their donation immediately - and at their highest rate of tax.

Just Giving
A leading online platform for charity giving, helping over 8,000 member charities raise more than £450 million. It’s so easy to give online now - and it is both secure and time efficient!

Principal office:
Charities Office
The Murray Building
South Tees Hospitals NHS Foundation Trust
The James Cook University Hospital
Marton Road
Middlesbrough
TS4 3BW
www.southtees.nhs.uk/about/fundraising/
Charity registration number: 1056061