



Foundation Trust Members' Privacy Notice

Thank you for becoming a member of our Foundation Trust. This notice is to inform you about how the personal data collected in your membership application form will be used by the Trust. Your information will be held securely and used in accordance with data protection legislation.

Foundation Trust membership

As an NHS Foundation Trust we are accountable to the people in our local community. Members of the public can strengthen their local connection with us by signing up to become a member of the Trust, as you have done. Trust members are represented by an elected and appointed Council of Governors composed of members of the public, staff and local organisations. They meet regularly with the Trust Board and have an official duty to hold Non-Executive Directors to account. Membership is central to the way Foundation Trusts are run and we have a legal duty to maintain a membership that is representative of the community we serve which dictates our responsibilities to members.

How we store and use your data

We store the information you provided when you became a member. This is your name, address and postcode and may include your phone number, email address, date of birth. If you completed the equality monitoring section of the application form, this could also include your ethnic origin, religion, gender, sexuality and information on disability. Your information is stored securely within the Trust and is only held as long as you are a member of the Trust.

In addition, we store data on your preferred communication type and whether you would like to opt in to being added to the public register.

We use this information to let you know about opportunities for you to get involved and to tell you about upcoming events and elections. We only contact you according to the preference you selected when you signed up. This can be updated, at your request, at any time.

We work with a contracted independent electoral services provider when sending you information on elections, including voting packs when a poll is taking place in your area.

We will never sell or use your information for any other purpose.

How to update your data, change your preferences, or ask to be taken off the Foundation Trust membership

If you would like to see what data we hold or change any of your details or preferences, please contact **01642 854151** or email stees.foundation.trust@nhs.net with your request.

Further information

Please see the Trust's Privacy Notice for further details regarding data protection. This can be found on the Trust's website <https://www.southtees.nhs.uk/privacy/>

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