



Safe storage of medication

The safe and secure handling and storage of medicines is vital as it avoids patients, staff and visitors being put at risk as a result of the incorrect handling of medicines.

All medications should be securely locked away with controlled access. This includes **ALL** IV fluids.

- Main medicines cupboard should be locked
- If other cupboards are utilised these should be access controlled either by a lock on the cupboard or controlled access to the room that they are in
- Drug fridge must be locked or in a room with controlled access
- IV fluids must be in a room with controlled access

Further information is available in the standard operating procedure for storage of controlled drugs – **SOP09** – on the trust's intranet site - <http://stas16/intranet/policies/standard-operating-procedures/>

