

**ACTION TRACK FOR PUBLIC MEETING OF BOARD OF DIRECTORS
27 MAY 2014**

| Agenda item no | Title of item | Agreed action | Lead officer | Deadline for completion | Date completed |
|-----------------------|--------------------------|---|---------------------|--------------------------------|-----------------------|
| 8.1 | Performance report | Future board reports to contain predictions of future performance against targets where possible. | Mrs I Walker | 24/6/2014 | |
| 8.1 | Performance report | Mr Thacker to link with governor to learn from good practice on improving attendance. | Mr A Thacker | 24/6/2014 | |
| 8.2 | Update on Never Events | Circulate updated action plans | Prof. R Wilson | 24/6/2014 | |
| 8.2 | Update on Never Events | Email updates to board members on action plan progress | Prof. R Wilson | TBC | |
| 8.3 | Quarterly quality report | Pressure ulcer action plan to board meeting | Ms R Holt | 29/7/2014 | |
| 8.3 | Quarterly quality report | Share learning from patient safety visits to other organisations | Ms R Holt | 24/6/2014 | |