

ACCESS TO HEALTH RECORDS ACT 1990

Application form for access to Health Records where the Patient is deceased

Details of the Deceased					
Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input type="checkbox"/>
Surname					
First name(s)					
Address					
Date of birth			NHS Number		
Details of the Requestor					
Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input type="checkbox"/>
Surname					
First name(s)					
Current address					
Relationship to patient					
Telephone number:					
Home					
Work					
Mobile					
Email address (may be used to contact you about your request)					
Details of identification provided to confirm name of data subject: Two forms of identification are required: <ul style="list-style-type: none"> • Passport • Driving licence • Birth certificate • Utility bill (from last 3 months) • Current vehicle registration document • Bank statement (from last 3 months) • Rent book (from last 3 months). 					

Please state which records you require, including dates wherever possible:

I confirm that in order to be entitled to access a deceased patient's records I certify that I fall into one of the two categories below:

I am the deceased's personal representative. Personal representative means the executor of the patient's estate (if the patient left a Will) or administrator of the estate (if there is no Will).

OR

I have a claim arising from the patient's death and wish to access information relevant to my claim on the grounds that (please state)

Signed _____

Please indicate which category applies and provide documentary evidence in support.

Declaration I declare that the information given by me is correct to the best of my knowledge and that I am entitled to apply for access to the health records referred to above, under the terms of the Access to Health Records Act 1990

WARNING
YOU ARE ADVISED THAT THE MAKING OF UNTRUE STATEMENTS IN ORDER TO SECURE ACCESS TO PERSONAL INFORMATION TO WHICH YOU ARE NOT ENTITLED IS A CRIMINAL OFFENCE