

Spinal Cord Injuries Electronic Referral System

The Golden Jubilee Regional Spinal Cord Injuries Unit uses the National Spinal Cord Injuries Database to manage referral information.

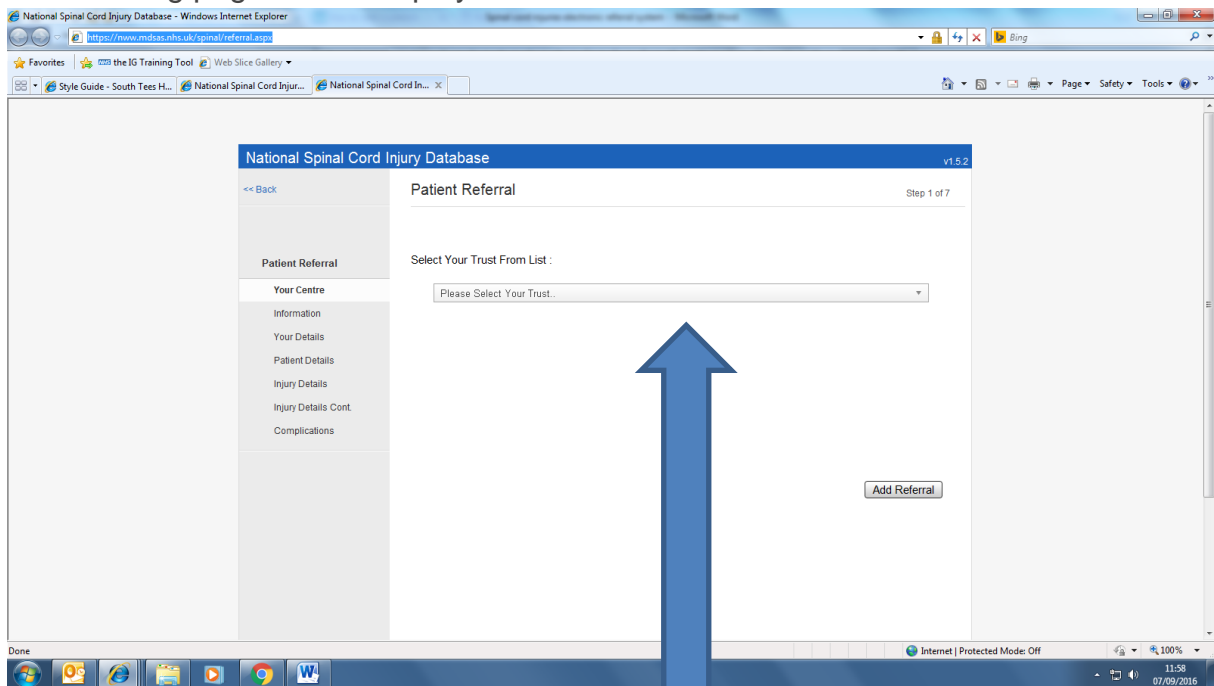
The Centre request that all new referrals are made through the National Spinal Cord Injuries database. Using this electronic system allows a more effective and efficient service, as the Centre is notified immediately that a new referral is awaiting action.

To access the database the user does not need any passwords or access rights, all the referrer needs to do is click on <https://nww.mdsas.nhs.uk/spinal/referral.aspx> (or copy and paste into your web browser)

The system will then automatically guide the referrer through a few quick steps which request all the relevant mandatory information required. Once submitted a copy of the referral is emailed to the referrer (for the patient notes) and it is immediately available at the Centre for action.

Instructions

1. Type <https://nww.mdsas.nhs.uk/spinal/referral.aspx> into the web browser and the following page will be displayed



2. Select your Hospital Trust or type the Trust Code (if known) and click 'Add Referral'

3. The next page will appear, and click 'Next'

The screenshot shows a web browser window titled "National Spinal Cord Injury Database - Windows Internet Explorer". The address bar shows the URL "https://www.mdsas.nhs.uk/spinal/referral.aspx". The page content is titled "National Spinal Cord Injury Database v1.4.4". On the left, there is a navigation menu with the following items: "<< Back", "Patient Referral" (which is highlighted with a checkmark), "Information", "Your Details", "Patient Details", "Injury Details", "Injury Details Cont.", and "Complications". The main content area is titled "Patient Referral" and "Step 2 of 7". It contains the following text: "Spinal Cord Injury Board", "Patients with a new traumatic or non-traumatic injury to the spinal cord", "For traumatic injury the referral should be submitted within 4 hours of patient arrival at hospital. For non-traumatic injury the referral should be submitted as soon as possible.", "What to do First", "Contact the Link Spinal Cord Injury Centre (SCIC) shown below.", a box containing the contact information for the "Golden Jubilee Regional Spinal Cord Injuries Centre" (Tel: 01642 282641, Email: Darren.watson@stees.nhs.uk), "What to do Next", "Continue with the referral process to submit a new referral to the Link SCIC above.", and a "Please note" section stating: "Please note, you should only use this system to submit NEW patient referrals, for any other queries contact the SCIC centre above."

4. Complete the next four pages with all the relevant fields. Please ensure all appropriate information is included, as incomplete referrals may be rejected:
 - a. Your details
 - b. Patient details
 - c. Injury details
 - d. Complications
5. Submit New Referral, and the referral will immediately be available for review at the Spinal Cord Injury Centre. A copy of the electronic referral will be emailed to the referrer.

If you have any queries regarding this system please contact Darren Watson, System Manager or Sarah Sangster, Database Coordinator on extension **55790** (JCUH) or **01642 835790**.